
**Argyll and Bute Community Planning
Partnership**

**Bute and Cowal Area Community Planning
Group**

6 November 2018

Agenda Item



Appointment of Vice-Chair

Summary

Following the resignation of Alistair MacLaren as Vice Chair of the Bute and Cowal Area Community Planning Group this report provides information relating to the appointment of a Vice-Chair.

It outlines the expected time commitment and also gives information on the role. The Area Community Planning Group is asked to consider making an appointment to the position of Vice-Chair.

1. Purpose

1.1 This report asks the Area Community Planning Group to consider the appointment of a Vice-Chair.

2. Recommendations

2.1 The Area Community Planning Group is asked to consider the appointment of a Vice-Chair.

3. Background

3.1 At the meeting of the Bute and Cowal Area Community Planning Group held on 18th April 2017, members considered the appointment of a Chair and Vice-Chair for the Group.

3.2 Willie Lynch was confirmed as Chair and Alistair MacLaren was confirmed as Vice-Chair, both the Chair and Vice Chair were appointed for a second two year term.

3.3 Alistair MacLaren formally resigned from his position as Vice-Chair of the Bute and Cowal Area Community Planning Group at the meeting held on 14 August 2018.

4. Detail

- 4.1 According to the Terms of Reference the Vice-Chair, if elected, would serve for a term of 2 years with an option to be re-elected at the end of this time. However, no one person can serve for more than 2 consecutive terms.
- 4.2 The current Chair, Willie Lynch, is now serving his second term as Chair and as such will be stepping down from this position in May 2019.
- 4.3 To facilitate some continuity for the Group it is suggested that it would be beneficial if the person nominated to take on the Vice-Chair position had aspirations or would be willing to take on the role with a view to eventually becoming Chair of the Group.
- 4.4 In order to be considered as a candidate for the position of Vice-Chair the person must be a member of the Bute and Cowal Area Community Planning Group.
- 4.5 Some further information on the commitment required:-
- Attend meetings of the Bute and Cowal Area Community Planning Group and deputise for the Chair in his absence.
 - Deputise for the Chair at meetings of the Community Planning Partnership Management Committee or the Full Partnership.
 - Time commitment of at least 4 CPG meetings per year in February, May, August and November and 4 pre-agenda meetings per year in January, April, July and October.
 - To participate in Short-Term Working Groups as required
 - To engage with officers of the Council in terms of setting the Agenda for the Community Planning Group in consultation with the Chair

5. Conclusions

- 5.1 The Bute and Cowal Area Community Planning Group is asked to consider the appointment of a Vice-Chair.

6. SOA Outcomes

- 6.1 This report does not link to any specific Outcome as it relates to the administrative arrangements.

Name of Lead Officer

Shirley MacLeod, Area Governance Manager

For further information please contact:

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